# Meeting minutes 4

Participate: Jaideep, Jee, Alex, Jessie, Seth, Spencer

Location: Internet

Date: 27/08/2015.

Time: 6.30p.m—7.30p.m

**Agenda**

1. Talk about the project progress.

2. Discuss about the LOGO.

3. Discuss about the service type.

4. Give next week plan.

**Key decisions**

* The LOGO design has been completed, and all the member agree with this design.
* Jee will help Seth to complete the login pages.
* Jee and Alex will focus on the login system.
* All members will focus on the Sprint plan 1.

**Announcement**:

1. (All) All the member should do some contributions to our project.

2. (All) All the member will complete the Sprint Plan 1 in the next 2 weeks.

3. (All) We need to connect with the clients and know their needs deeply.

*\* Please work closely with all the members and our clients to understand the project, and send your questions to them through emails (if needed).*